

**Assessment & Evaluation Sub-  
Meet & Confer Friday, October 9,  
2015  
10:00 – 11:30 a.m. – CSU 238**



**Attendees:**

Lynn Akey, Elizabeth Ahrens, Carrie Chapman, Jean Haar, In-Jae Kim, Paul Mackie, Ellen Mrja, Kristine Retherford, Zorian Sasyk, and Heather Von Bank.

**Agenda:**

Welcome

- Heather Von Bank and Lynn Akey welcomed new and returning members to the Assessment and Evaluation Sub-Meet.
- Sub-Meet members each provided a brief introduction.

Long-Term Program Planning Data/Information Points

- The System office compiles resources to support Academic Resources. The Academic Programs Unit website is <http://www.academicaffairs.mnscu.edu/academicprograms/>.
- The Academic Programs Unit provides system leadership and support for academic program policy, approval and review.
- Strategic Prioritization Models: Due to declining resources, this was brought on. Take a look at this and see what other kinds of models have been used, Non-MnSCU models, models outside of Minnesota and Research and Publications on Program Prioritization.
- Please take a look at these before our next scheduled meeting.
- Helpful Data Information: data points and metrics are used to help inform our work with ongoing program planning.
- The charge isn't what to reduce, but instead what to plan for the future and to have a larger conversation to use in an ongoing way.

HLC Quality Initiative: Assessment Academy Project Report and Response

- An Assessment Academy team was set up in 2011 with a four year term.
- Three components:
  - Assurance Argument
  - Federal Compliance Filing
  - Genuine Effort for Quality Improvement
- Minnesota State University, Mankato chose to apply to the Academy for the Assessment of Student Learning Academy to address several pressing needs such as advancing the campus student learning assessment culture, implementing campus-wide student learning outcomes, and establishing writing/writing intensive assessment.
- When joining the academy, focus on one thing. Revitalize a focus on student learning. Reports are submitted every six months with provided mentor feedback.

- More information can be found on the Institutional Research, Planning and Assessment website – HLC Academy.
- During the site visit, you might be asked about quality initiative.

#### Institutional Effectiveness Sub-Group

- Review Institutional (System) 22 Strategic Framework Performance Measures
  - The 22 Institutional Performance Metrics adopted by the MnSCU Board of Trustees in 2012 are reviewed annually at Minnesota State Mankato. Performance on each metric is evaluated from three perspectives: trend in institutional performance over time; performance level in relation to the institution's goals; and performance in relation to the MnSCU Universities' average.
  - 22 Institutional Performance Measures, 26 System wide. 22 are measured at the institutional level.
  - Our Mankato campus goal is set by the system office.

#### Pathways to Student Learning Award

- Open to all programs that have submitted a current annual learning outcome assessment report for the year.
- Programs may nominate themselves or be nominated by others.
- The current student learning outcome assessment report feedback rubric with an emphasis on the utilization of student learning assessment results to improve student learning for the criteria and evaluation.
- Review the document and the language and we will revisit in the next meeting.

#### **Update Items:**

HLC Reaffirmation of Accreditation Preparation (C. Chapman)

- Carrie Chapman will be our representative.
- The group met on September 21 and received their assignments. On October 5, they met again and brought back work. Now is the time to fine tune the work.

#### **Future Agenda items:**

Student Learning Sub-Group:

- Review Undergraduate Institutional Student Learning Outcome Assessment Process and Cycle.

#### **Future Meeting Dates:**

Assessment and Evaluation Sub-Meet and Confer (Fridays from 10-11:30am in CSU 238, unless noted)

Friday, November 13, 2015, CSU 204

Friday, December 4, 2015, CSU 204

Friday, January 15, 2016

Friday, February 12, 2016

Friday, March 18, 2016, CSU 204

Friday, April 15, 2016, CSU 204

Joint Budget, Planning, and Assessment & Evaluation Sub-Meet and Confer

Thursday, November 12, 2015, CSU 253/4, 10:00 – 12:00 p.m.  
Thursday, March 31, 2016, CSU 253/4, 10:00 – 12:00 p.m.