

Assessment & Evaluation Sub-

Meet & Confer

Friday, December 4, 2015

10:00 – 11:30 a.m. – CSU 204



Attendees:

Lynn Akey, Donna Casula, Carrie Chapman, In-Jae Kim, Paul Mackie, Ellen Mrja, Zorian Sasyk, Rick Straka, Steve Smith, Sherrise Truesdale, Elizabeth Ahrens, Jerry Oman, and Heather Von Bank.

Agenda:

Welcome (H. Von Bank)

Discussion Items

Review Undergraduate Institutional Student Learning Outcome Assessment Process and Cycle

- Institutional Undergraduate Student Learning Outcomes were adopted at Minnesota State Mankato in 2011 after a two-year consultative process and include seven areas.
 - Academic Achievement
 - Civic Engagement
 - Communication
 - Critical Thinking
 - Global Citizenship
 - Multiculturalism/Diversity
 - Self-Directed Learning
- The processes are in place. In summary, as a part of the process, we need to draw some conclusion as to what extent our students are learning within the seven areas and various ways to make better, change and continuously improve.
- Review Process
 - September-November: Bring together information from general education, academic program, writing intensive, co-curricular and diverse cultures assessment previously completed. A sub-group of Assessment and Evaluation Sub-Meet, General Education and Diversity Sub-Meet, Institutional Research, Planning and Assessment and the University Assessment coordinator will be working on this.
 - November-February: A sub-group of Assessment and Evaluation Sub-Meet reviews and analyze information, establishes recommendations, and submits report (Institutional Outcome Review Report) to the Assessment and Evaluation Sub-Meet.
 - March: Distributes approved report and hold campus forums/meeting to discuss insights and recommendations by the Assessment and Evaluation Sub-Meet.
 - April: Assessment and Evaluation Sub-Meet reviews Undergraduate Institutional Student Learning Outcome Assessment Process and identifies areas for process improvement.

- Suggested Steps: Form a sub-group to bring back findings/feedback to the Assessment and Evaluation Sub-Meet in March. Paul M., Lynn A., Sherrise T., and Carrie C., have volunteered.

Comprehensive Program Review (Current Process and Procedures)

- Program Review is a collaborative process designed to provide an in-depth, comprehensive study of departments and programs at Minnesota State University, Mankato.
- Program review serves the primary internal purposes of providing an opportunity for focused reflections, gathering and studying of information which supports on-going program development, and improvement.
- During the Academic Master Plan process, Program Review was brought forward multiple times. Is it as meaningful as it can be? Are we confident that the current cycle is the right cycle? Is the content meaningful and are there any changes to be made?
- Program Review needs to be a regular on-going process.
- Here at MSU, we are on a 5 year cycle. Various institutions engage in program review annually.
- How do we make the process more meaningful? Any improvements that we can make, change, etc. We need to demonstrate that we are holding ourselves accountable.
- The current procedures were developed before the Academic Master Plan process. How are they aligned to be more useful, and how can we integrate it into other processes we have in place already?
- Form a sub-group to bring back a recommendation to the sub-meet. Ellen M., Zorian S., Lynn A., and Elizabeth A. have volunteered.

Long Term Program Planning Data/Information Points (Draft)

- Reviewed the Draft Data Summary for Assessment and Evaluation Sub-Group handout. Subject Area, Measure and Reporting Level was reported on this summary sheet.
- Please look at the Illinois State University handout and review prior to our next scheduled meeting. Look at what you like, dislike, what is the information, how do we present the information in a format that would be most useful for programs?

Thank you to Heather!

- Heather will be going on Sabbatical Leave. Thank you for all your hard work. Carrie Chapman will be the solo faculty co-chair for Spring Term.

Update Items:

Future Agenda items:

Future Meeting Dates:

Assessment and Evaluation Sub-Meet and Confer (Fridays from 10-11:30am in CSU 238, unless noted)

Friday, January 15, 2016

Friday, February 12, 2016

Friday, March 18, 2016, CSU 204

Friday, April 15, 2016, CSU 204

Joint Budget, Planning, and Assessment & Evaluation Sub-Meet and Confer
Thursday, March 31, 2016, CSU 253/4, 10:00 – 12:00 p.m.