



Assessment and Evaluation Sub-Meet and Confer Friday, February 16, 2018

In Attendance: Lynn Akey, Aaron Budge, Carrie Chapman, Kasey Linde, Brittany Smith, Steve Smith, Rick Straka, Sherrise Truesdale, Brenda Flannery and Pasty Lueck. Recorder, Angela Bosacker.

Strategic Budget Planning Update (<http://www.mnsu.edu/planning/sbp.html>) (Lynn Akey)

- Initial categorization phase has ended and all initial reports have been sent out
- Link to the appeal process is located on the SBP website
- Programs then have 30 days to appeal the initial evaluation result
- The Appeal team then has 30 days to review and respond
- The Appeal team either grants the appeal or not
- The program will not be reevaluated
- Campus Information Sessions are available to assist with questions about the General Fund Strategic Budget Planning Process and the Appeal Process
- Lynn Akey and Rick Straka/Steve Smith are willing to meet individually with a program to review data/initial evaluation results

Campus Space Analysis and Armstrong Hall Scenarios Update (Rick Straka)

- This presentation was reviewed by Planning and Evaluation Sub-Meet and confer
- RE-Cap of utilization information and standards
 - Classroom utilization of 32 Weekly Room Hours, 70% Seat utilization, and 22 Assignable Square Feet. This results in a shortage of 8,900 Assignable Square Feet

Armstrong Hall – (Currently housing over 50% of general classrooms)

Scenario 1 Replace Armstrong Hall - \$73,228,000

- Renovate the basement of the Clinical Sciences Building & construct a conservative/reduced size replacement building for Armstrong Hall that mitigates current space deficits.
- Demolish Armstrong Hall after construction work is complete.
- Construct a skyway linkage between Nelson and Morris Halls.
- Accommodate the space needs of the College of Business with a new privately funded building; the timing of this facility is independent of the Armstrong Hall replacement project.

Scenario 2 Re-Invest in Armstrong Hall - \$49,745,000

- Renovate & utilize the basement of the Clinical Sciences Building.
- Renew and renovate Armstrong Hall's learning spaces to accommodate an average student station area of 22 ASF and inclusive of informal learning spaces.
- The space needs of the College of Business will be accommodated by a new privately funded building; this square footage is not included within the Armstrong Hall renewal. Similar to Scenario 1, the timing of a College of Business facility is independent of the Armstrong Hall project.

Scenario 3 Replace Armstrong Hall with less ASF & explore future public-private partnerships - \$67,074,000

- Renovate & utilize the basement of the Clinical Sciences Building.
- Demolish Armstrong Hall after construction work is complete.
- Construct a skyway linkage between Nelson and Morris Halls.

- The College of Business moves in its entirety to a new building in a location south of Stadium Road. Factor in the College of Business space in Morris Hall to be reallocated to solve Armstrong Hall space needs and further reduce the size of a new replacement building.

DLR will be the company completing the predesign. Next steps:

- Scope
- Design - Basic blueprint
 - Need to 50% complete by August 1
 - Need to 100% complete by November 1
- Cost
- Proposed Timeline
 - 2020 legislative session for approval
 - 2022 construction will start
 - 2024 new building should be ready for use

HLC - Higher Learning Commission Update:

Open pathway 10 year cycle

Years 1-3 prepare Assurance filing

- Year 4 Assurance Review (Due date is February 3, 2020)
 - The institution prepares an Assurance Filing, comprised of an Assurance Argument and an Evidence File, using HLC's Assurance System.
 - The outcome of this review is a recommendation as to whether the institution meets the Criteria for Accreditation.
- Year 5-7 Quality Initiative Proposal
- Year 7-9 Quality Initiative Report
- Year 10 Comprehensive Evaluation

HLC Assurance Sub-Committee will need to be formed offering support and broad representation from across campus.

This is an 18 month commitment with the subcommittee starting to meet this fall to meet the February 3, 2020 date timeline.

HLC Reviews their criteria every 5 years, if there hasn't been a drastic change we will be able to revise our original documents from 2015-2016. There is a 35,000 word limit, our original document had about 32,000 words so we will have additional room for wording.

Enrollment Management Plan Draft (David Jones)

Discussed how peer groups are chosen and reviewed the IPEDS Peer Group list:

- | | |
|---|--|
| • California State University-Chico (Chico, CA) | • Southern Illinois University-Edwardsville (Edwardsville, IL) |
| • Eastern Kentucky University (Richmond, KY) | • University of Northern Iowa (Cedar Falls, IA) |
| • Grand Valley State University (Allendale, MI) | • Western Illinois University (Macomb, IL) |
| • Missouri State University-Springfield (Springfield, MO) | • Western Kentucky University (Bowling Green, KY) |
| • Saint Cloud State University (Saint Cloud, MN) | • Western Washington University (Bellingham, WA) |

Goal One—Increase Student Success of First Year Students.

- 1.1 Increase the retention rate of new students from first fall to second fall (first-time)
- 1.2 Increase course completion rate in the first term of enrollment (first-time and transfer)

- 1.3 Increase the percentage of students in academic good standing after first term of enrollment (first-time and transfer)
- 1.4 Decrease first fall to second fall retention rate gap between historically underrepresented and White students (first-time and transfer)

Goal Two—Increase the number of students completing a degree.

- 2.1 Increase the four-year completion rate (first-time and transfer)
- 2.2 Increase the six-year completion rate (first-time and transfer)
- 2.3 Decrease the four-year completion rate gap between historically underrepresented and White students (first-time)
- 2.4 Decrease the six-year completion rate gap between historically underrepresented and White students (first-time)
- 2.5 Decrease average time to degree completion (first-time, transfer and graduate)

Goal Three—Increase total student enrollment.

- 3.1 Increase total student enrollment
- 3.2 Increase undergraduate student enrollment/New student enrollment (first time and transfer)
- 3.3 Increase graduate student enrollment
- 3.4 Increase historically underrepresented student enrollment. (Students of Color)
- 3.5 Increase international student enrollment (undergraduate and graduate).
- 3.6 Increase Post-Secondary and Concurrent Enrollment student enrollment
- 3.7 Increase summer enrollment (undergraduate and graduate)
- 3.8 Increase 100% online degree program enrollment (undergraduate and graduate)

Questions for you to consider:

1. Is this an appropriate peer group for us to measure ourselves? If no, then what is an appropriate peer group?
 - Suggested to use more schools in the Minnesota State System
2. Do the goals speak to the student success measures that you value?
3. For Goal 3, are there other student groups you suggest we target as a goal? If so, which ones
 - It would add value to monitor certificate offering programs
 - Would like to see sex measured
 - Difficult to measure at the institutional level may be easier to measure at college level in the Academic Master Plan which is more at this level even though the two plans are integrated.
 - Continuing Education Programs
 - Concurrent enrollment

Please send all feedback to David Jones by the March 1, 2018, Meet and Confer.

Future Meeting Dates

March 19, 2018, 2:00-3:00 p.m.; CSU 245 (Joint Budget, Planning and Assessment & Evaluation Sub-Meet)

March 23, 2018; 8:30-9:50 a.m.; CSU 238

April 20, 2018; 8:30-9:50 a.m.; CSU 203