



Summer Term 2019

Financial Planning Checklist for Flight Lab Courses

Flight labs are accomplished at Mankato Regional Airport and are conducted by our contractor, North Star Aviation. Flight costs are determined on an hourly basis for aircraft and flight instruction, and will be included in your overall charges from the University as you enroll in flight lab courses each semester. In order to complete all required flight labs in a timely manner, the following guidelines and requirements have been established.

_____ Ensure your student account balance (if any) is paid in full to prevent financial holds from restricting your ability to register for the upcoming semester (www.mnsu.edu/eservices).

_____ If you are planning to use financial aid, have a Free Application for Federal Student Aid (FAFSA) submitted to the University for the academic year (www.fafsa.ed.gov). **A FAFSA is required even if you plan to use only private educational loans to cover your costs.**

Monitor your financial aid application status to see if you need to provide additional information before receiving your financial aid award; check your MavMAIL e-mail account frequently and log in to Student eServices (www.mnsu.edu/eservices) or the Financial Aid Status site (link.mnsu.edu/myaid). Check with the Campus Hub if you have questions.

_____ Obtain the **Aviation Flight Lab Permission to Register** form from the Aviation Department office. Meet with your Aviation Department faculty advisor to identify appropriate future flight lab enrollment plans; secure your advisor's academic approval signature on the form.

_____ Present your **Aviation Flight Lab Permission to Register** form to the appropriate office as outlined on Step 2, for financial arrangement review/referral; secure financial approval signature on the form.

_____ Ensure you have met the requirements for financial approval to register by no later than two weeks prior to the start of the semester.

_____ Confirm that you have received electronic permission to register, and that you update your registration for the appropriate flight lab course(s) by the first day of the semester. Resolve any registration issues by no later than the fifth day of the semester.

_____ Read, understand, and sign the **Aviation Flight Lab Terms of Agreement** provided to you by the Aviation Department at the start of each semester that outlines your responsibilities regarding coursework completion requirements and related academic and financial consequences.

_____ Confirm that your student account charges are paid in full, whether with personal funds, approved financial guarantee, financial aid/loan funds, or a combination of funding sources, by the University's published due date for the semester. Contact the Campus Hub if you have questions.