This guide is intended to help high school counselors and administrators answer basic questions about the Minnesota State University, Mankato concurrent enrollment program. For answers to nonstandard questions and situations, please contact the Assistant Director for PSEO & Concurrent Enrollment.

Class Composition:
At least 51% of each concurrent enrollment course must consist of students who have been admitted to Minnesota State Mankato and enrolled for Minnesota State Mankato credit. Up to 49% of the students may be enrolled for no Minnesota State Mankato credit. We strongly encourage that the entire course is comprised of admitted and enrolled students. We recognize the additional work that goes into teaching two groups of students, with potentially different expectations. Enrolling admitted and non-admitted students may cause great confusion with the students. If a high school chooses to enroll a mixed classroom, Minnesota State Mankato will not be aware of students other than those on the official university roster. The high school takes full responsibility in communicating with the non-enrolled students that they will not receive Minnesota State Mankato credit for the course.

Admission Requirements:
In order to be enrolled for university credit, all students must submit A. an application for admission and B. current high school transcripts. ACT scores will be required for any student enrolling in a math or English course. ACT scores may also be required if a student’s class rank or GPA does not meet university admission requirements. Detailed admission information can be found on the next page.

Class Sizes:
Class sizes are predetermined by the corresponding academic department. In most cases, courses are capped at thirty students. English and Communication Studies courses, however, are capped at 25 students.

Eligibility:
Most concurrent enrollment courses are only open to high school students during their 11th and 12th grade years. 9th and 10th grade students may enroll in concurrent enrollment courses if the school district and postsecondary institution agree to the student’s enrollment OR if the course is a world language course currently available to 11th and 12th graders and is consistent with other laws governing world language standards, certificates, and seals.

Maverick Visits:
Each concurrent enrollment course will be required to visit the Minnesota State Mankato campus. These visits will be of absolutely no cost to the school district. The university will fund transportation, lunches, as well as reimburse the district for substitute teachers. Each campus visit will provide students and high school teachers with an opportunity to hear from a university faculty member.

Professional Development Day:
All high school teachers will be required to attend a professional development day on campus. On this occasion, you will receive information on campus services and new initiatives, as well as the opportunity to collaborate with peer teachers and your assigned MSU faculty member. Continuing education hours will be awarded for attendance.

Scholarships:
All concurrent enrollment and PSEO students who have earned Minnesota State Mankato credits will be eligible for a renewable scholarship. Students must go on to enroll at Minnesota State Mankato as an undergraduate student in order for the award to be disbursed.
ADMISSION REQUIREMENTS AND DEPARTMENT PARTNERS

This guide helps detail necessary admission information as well as information about our current academic department partners. Feel free at any time to contact the Assistant Director for PSEO & Concurrent Enrollment if you have any questions about the information in this booklet.

In order to qualify for Minnesota State Mankato credit, a student must be admitted to campus as a concurrent enrollment student, prior to the start of the course. Your students will be admitted based on the information provided on their transcripts and ACT scores.

High School Seniors must meet one of the following to be admitted to Minnesota State Mankato:
- Rank in the top 50% of their graduating class* OR
- Maintain a cumulative GPA of 3.0* OR
- Score a 21, or higher, on the ACT composite*
  *With a satisfactory class rank, ACT score and GPA plus satisfactory college preparatory coursework

High School Juniors must meet one of the following to be admitted to Minnesota State Mankato:
- Rank in the top third of their graduating class OR
- Maintain a cumulative GPA of 3.3 OR
- Score a 24, or higher, on the ACT composite*
  *With a satisfactory class rank, ACT score and GPA plus satisfactory college preparatory coursework

Sophomores and Freshmen must plan on applying and meeting the following requirements:
- The college or university president approves;
- The student has a score at or above the 90th percentile on a national test, such as ACT or SAT or ranks in the upper one-tenth of their class or has a favorable recommendation from a designated high school official to enroll in the course; and
- The student meets the prerequisite requirements of the course as determined by the college or university.

Academic Department Partners:
Currently, Minnesota State Mankato offers concurrent enrollment courses through the following departments:
- Biological Sciences
- Communication Studies
- Communication Disorders (Speech, Hearing, and Rehabilitation Services)
- English
- Geography
- Health Sciences
- Math
- Music
- Political Science
- Psychology
- World Language
GUIDELINES

We want to make every effort to provide access to higher education, however, we are required to follow guidelines set forth by the National Association of Concurrent Enrollment Partners (NACEP). NACEP recommends that all students enrolled in a concurrent enrollment course are enrolled in the course for college credit. That said, if a school is unable to fill the course with qualified students it is acceptable to enroll non-admitted students to the course, however, fifty-one percent of the enrolled students must be enrolled for university credit. All students receiving university credit must be admitted to campus in order to receive university credit. Admission requirements can be found on page 3 of this booklet and are subject to change based on university policies.

Class sizes have been determined by the respectful university departments and are not to be adjusted. If enrollment for a particular class exceeds the university allotment the high school must open another section or remove students from the course.

* If more than 25 students are registered, schools must either open another section at the current rate for a concurrent course or remove students not taking the course for university credit.
** If more than 30 students are registered, schools must either open another section at the current rate for a concurrent course or remove students not taking the course for university credit.
### BIOLOGICAL SCIENCES

<table>
<thead>
<tr>
<th>Minnesota State Mankato Course</th>
<th>Requirements</th>
<th>Class Size</th>
<th>MnSCU General Education Goal Area</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Biology 100 – Our Natural World (4 credits)</strong>: An introductory course designed for students not majoring in science. Focuses on basic biological principles with special emphasis on the human species. Includes scientific problem solving, biodiversity, human and social aspects of biology, ecology, cellular processes and organ function, human reproduction, prenatal development and heredity. Lecture, laboratory, and small group discussions</td>
<td>None</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit.</td>
<td>This course falls under MnSCU general education goal area 3. A student will need one more 3 credit course from a different discipline to fulfill this area.</td>
</tr>
<tr>
<td><strong>Biology 105 – General Biology I (4 credits)</strong>: Study of biological processes at the suborganismal level including cell chemistry, metabolism, reproduction, genetics, and complex tissue physiology. Laboratory and discussion sessions stress problem solving and experimental design.</td>
<td>None</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit.</td>
<td>This course falls under MnSCU general education goal area 3. A student will need one more 3 credit course from a different discipline to fulfill this area.</td>
</tr>
</tbody>
</table>

### COMMUNICATION STUDIES

<table>
<thead>
<tr>
<th>Minnesota State Mankato Course</th>
<th>Requirements</th>
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<th>MnSCU General Education Goal Area</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>Communication Studies 102 – Public Speaking (3 credits)</em>: A course in communication principles to develop skills in the analysis and presentation of speeches.</td>
<td>None</td>
<td>This course must be capped at 25 students, 13 of which must be taking the course for university credit.</td>
<td>This course falls under MnSCU general education goal area 1B, speech and oral reasoning.</td>
</tr>
</tbody>
</table>

### COMMUNICATION DISORDERS

<table>
<thead>
<tr>
<th>Minnesota State Mankato Course</th>
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</tr>
</thead>
<tbody>
<tr>
<td><em>Communication Disorders 207 – Advanced Sign Language I (3 credits)</em>. The third in a sequence of courses which aim at the development of skills in the use of American Sign Language as a form of communication with persons who are hearing impaired or deaf.</td>
<td>Successfully completion of CDIS 206, or equivalent.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit.</td>
<td>This course fulfills goal area 8, Global Perspectives, of the MnSCU general education requirements.</td>
</tr>
</tbody>
</table>
### ENGLISH

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td><em>English 101 – Composition (4 credits)</em>: English 101 is a process writing course; students practice strategies for exploring ideas and develop their revision processes through peer response, instructor feedback, and guided analysis of their own writing. Critical reading, research, and reflection are important components of the course. Class discussion and writing assignments help students read for comprehension, genre understanding, and rhetorical inspiration/critique. Students apply their developing reading skills in a multi-source library research project, which is showcased in their capstone portfolios. In addition to displaying their writing accomplishments, the portfolio includes a reflective essay in which students describe their rhetorical choices and writing development in the course.</td>
<td>In order to qualify for English 101, a student must: (a) submit an ACT with an English score of 18 or above, or (b) an SAT writing score of 440 or above, or (c) an Accuplacer Reading Comprehension score of 78 or higher. A student must also meet university admission requirements to earn university credit for the course.</td>
<td>This course must be capped at 25 students, 13 of which must be taking the course for university credit.</td>
<td>This course falls under MnSCU general education goal area 1A, English composition.</td>
</tr>
<tr>
<td><em>English 110 - Introduction to Literature (4 credits)</em>: Study and analysis of elements of prose, poetry, and drama in English from earlier periods through contemporary. Emphasizes critical reading of literature. May include such genres as short story, novel, memoir, nonfiction, biography, autobiography, poem, play, and screenplay.</td>
<td><em>None</em></td>
<td>This course must be capped at 25 students, 13 of which must be taking the course for university credit.</td>
<td>This course falls under MnSCU general education goal area 6, Humanities and the Arts. Students will need one more course from a different discipline to fulfill this area.</td>
</tr>
</tbody>
</table>

### GEOGRAPHY

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Geography 103 – Introductory Cultural Geography (3 credits)</strong>: Cultural aspects of interactions between people and their environment focusing on spatial patterns of population, agriculture, politics, language, religion, industrialization, and urbanization. Emphasis is placed on the processes that create the cultural landscaped and on management of land and natural resources.</td>
<td>There are no prerequisites for this course. Students must meet the university admission requirements to earn university credit.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit.</td>
<td>This course helps to fulfill both goal area 5, History and Social Behavioral Sciences, and goal area 8, Global Perspectives. Students will need one more course in a different discipline to fulfill goal area 5.</td>
</tr>
</tbody>
</table>
## GOVERNMENT

<table>
<thead>
<tr>
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<tbody>
<tr>
<td><strong>Political Science 111 – United States Government (3 credits):</strong> Become informed enough to play your part in governing the United States. Start by learning about the Constitution, our rights and freedoms, how the national government works and the opportunities and challenges of citizen influence. Political Science methods, and the challenges of citizenship are emphasized.</td>
<td>There are no prerequisites for this course. Students must meet the university admission requirements to earn university credit.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit.</td>
<td>This course helps to fulfill goal area 5, History and Social &amp; Behavioral Sciences. Students will still need one more course from a different discipline to complete the requirements. This course also fulfills goal area 9, Ethical and Civic Responsibilities.</td>
</tr>
</tbody>
</table>

## HEALTH SCIENCE

<table>
<thead>
<tr>
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<tbody>
<tr>
<td><strong>Health Science 101 – Health and the Environment (3 credits):</strong> This course is designed to introduce the wellness concept, encouraging development of physical, mental, social, and environmental health of the individual. The course ultimately fosters decision-making through a variety of instructional strategies.</td>
<td>There are no prerequisites for this course. Students must meet the university admission requirements to earn university credit.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit.</td>
<td>This course fulfills goal area 10, People and the Environment, of the MnSCU general education requirements. Maximum of 30 students, 16 of which must be enrolled in the course for university credit. If more than 30 students are registered, schools must either open another section at the current rate for a concurrent course or remove students not taking the course for university credit.</td>
</tr>
</tbody>
</table>

## MATH

<table>
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</thead>
</table>
| **Math 112 – College Algebra (4 credits):** Concepts of algebra (real numbers, exponents, polynomials, rational expressions), equations and inequalities, functions and graphs, polynomial and rational functions, exponential and logarithmic functions, systems of equations and inequalities, matrices and determinants, conic sections, sequences and series, probability, and binomial theorem. | In order to qualify for this course a student must submit:  
- ACT Math score of 22  
- Accuplacer Elementary Algebra score of 76 AND  
- Accuplacer Calculus Readiness score of 50 or higher. | Maximum of 30 students, 16 of which must be enrolled in the course for university credit. | This course fulfills goal area 4, Math and Logical Reasoning, of the MnSCU general education requirements. |
<table>
<thead>
<tr>
<th><strong>Minnesota State Mankato Course</strong></th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Music 120 – Introduction to Music (3 credits):</strong> A general course in music appreciation. This course includes a study of styles at different periods, musical forms, and information about composers with emphasis on the elements of music and how these elements have evolved through history.</td>
<td>There are no pre-requisites for this course. Students must meet the university admission requirements to earn university credit.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit.</td>
<td>This course helps to fulfill goal area 6, Humanities and Arts. Students will need one more course from a different department to complete this goal area.</td>
</tr>
<tr>
<td><strong>Music 131 – Music Theory I (2 credits):</strong> Part I of a four semester sequence in Music Theory focusing on written music notation skills including scales, tonality, key modes, intervals, transposition, chords, cadences, non-harmonic tones and melodic organization.</td>
<td>There are no pre-requisites for this course. Students must meet the university admission requirements to earn university credit.</td>
<td>This course must be capped at 25 students, 13 of which must be taking the course for university credit. If more than 25 students are registered, schools must either open another section at the current rate for a concurrent course, or remove students not taking the course for university credit.</td>
<td>This course does not fulfill a general education goal area for students, however, the credits may be used towards elective credits for graduation.</td>
</tr>
<tr>
<td><strong>Music 133 – Aural Skills I (2 credits):</strong> Part I of the four semester sequence focusing on sight-singing and ear training.</td>
<td>There are no pre-requisites for this course. Students must meet the university admission requirements to earn university credit.</td>
<td>This course must be capped at 25 students, 13 of which must be taking the course for university credit. If more than 25 students are registered, schools must either open another section at the current rate for a concurrent course, or remove students not taking the course for university credit.</td>
<td>This course does not fulfill a general education goal area for students, however, the credits may be used towards elective credits for graduation.</td>
</tr>
<tr>
<td><strong>Music 134 – Aural Skills II (2 credits):</strong> Part II of the four semester sequence focusing on sight-singing and ear training.</td>
<td>Students must have successfully completed MUS 133 in order to enroll in this course.</td>
<td>This course must be capped at 25 students, 13 of which must be taking the course for university credit. If more than 25 students are registered, schools must either open another section at the current rate for a concurrent course, or remove students not taking the course for university credit.</td>
<td>This course does not fulfill a general education goal area for students, however, the credits may be used towards elective credits for graduation.</td>
</tr>
<tr>
<td><strong>Music 132 – Music Theory II (2 credits):</strong> Part II of a four semester sequence in Music Theory focusing on written music notation skills including scales, tonality, key modes, intervals, transposition, chords, cadences, non-harmonic tones and melodic organization.</td>
<td>Students must have successfully completed MUS 131 in order to enroll in this course.</td>
<td>This course must be capped at 25 students, 13 of which must be taking the course for university credit. If more than 25 students are registered, schools must either open another section at the current rate for a concurrent course, or remove students not taking the course for university credit.</td>
<td>This course does not fulfill a general education goal area for students, however, the credits may be used towards elective credits for graduation.</td>
</tr>
</tbody>
</table>
## PSYCHOLOGY

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Psychology 101 – Introduction to Psychological Science (4 credits):</strong> This course is designed to provide a thorough introduction to the broad spectrum of theories and applications that make up the field of psychology.</td>
<td>None</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit.</td>
<td>This course helps to fulfill goal area 5, History and Social &amp; Behavioral Sciences, of the MnSCU general education requirements.</td>
</tr>
</tbody>
</table>

## WORLD LANGUAGE

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Spanish 102 – Elementary Spanish II (4 credits):</strong> An introduction to the basic language skills of listening, speaking, reading and writing; presentation of condensed cultural notes.</td>
<td>Successful completion of SPAN 101, or an equivalent course.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit.</td>
<td>This course fulfills goal area 8, Global Perspectives, of the MnSCU general education requirements.</td>
</tr>
<tr>
<td><strong>Spanish 201 – Intermediate Spanish I (4 credits):</strong> A review of the fundamentals of grammar, practice in written and oral expression, development of listening and reading skills, brief cultural components.</td>
<td>In order to earn university credit for this course a student must have one year university level Spanish or equivalent.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit.</td>
<td>This course fulfills goal area 8, Global Perspectives, of the MnSCU general education requirements.</td>
</tr>
<tr>
<td><strong>Spanish 202 – Intermediate Spanish II (4 credits):</strong> A review of the fundamentals of grammar, practice in written and oral expression, development of listening and reading skills, brief cultural components.</td>
<td>In order to earn university credit for this course a student must have one year university level Spanish or equivalent.</td>
<td>Maximum of 30 students, 16 of which must be enrolled in the course for university credit.</td>
<td>This course fulfills goal area 8, Global Perspectives, of the MnSCU general education requirements.</td>
</tr>
</tbody>
</table>
GENERAL EDUCATION

Since the main goal in offering concurrent enrollment courses is providing students with general education college credits, you can find the most up-to-date copy of our general education table below. The table is meant to serve as a guide for students taking concurrent enrollment courses, through Minnesota State Mankato, to help them track their progress in general education. Currently, the Minnesota State Colleges and Universities requires that each student finish 44 general education credits in 13 different goal areas. The specific goal areas met by course are listed in the far column of the course listings.
# Minnesota State University, Mankato 2015-2016 Bachelor of Arts (BA)/Bachelor of Science (BS) CREDIT EVALUATION FORM

<table>
<thead>
<tr>
<th>Name</th>
<th>Tech ID</th>
<th>Degree</th>
<th>Adm Term</th>
<th>Major(s)</th>
<th>Minor(s)</th>
</tr>
</thead>
</table>

## GOAL AREA 1
**COMMUNICATION**
- **Satisfied**
- MSU EQ: transfer course
  - credit
  - grade
- PART A Eng Comp (min. of 1 course/3 credits – min grade of C or P)
- PART B Speech & Oral Reasoning (min. of 1 course/3 credits)

## GOAL AREA 2
**CRITICAL THINKING**
- **Satisfied**
- (min. of 1 course or completion of the rest of Gen Ed)
- MSU EQ: transfer course
  - credit
  - grade

## GOAL AREA 3
**NATURAL SCIENCES**
- **Satisfied**
- (min. of 2 courses from diff. depts with at least one lab/6 credits)
- MSU EQ: transfer course
  - credit
  - grade

## GOAL AREA 4
**MATHEMATICAL/LOGICAL REASONING**
- **Satisfied**
- (min. of 1 course/3 credits – min. grade of C or P)
- MSU EQ: transfer course
  - credit
  - grade

## GOAL AREA 5
**HISTORY & SOCIAL & BEHAVIORAL SCIENCES**
- **Satisfied**
- (min. of 2 courses from diff. depts/6 credits)
- MSU EQ: transfer course
  - credit
  - grade

## GOAL AREA 6
**HUMANITIES & ARTS**
- **Satisfied**
- (min. of 2 courses from diff. depts/6 credits)
- MSU EQ: transfer course
  - credit
  - grade

## GOAL AREA 7
**HUMAN DIVERSITY**
- **Satisfied**
- (min. of 1 course/3 credits)
- MSU EQ: transfer course
  - credit
  - grade

## GOAL AREA 8
**GLOBAL PERSPECTIVE**
- **Satisfied**
- (min. of 1 course/3 credits)
- MSU EQ: transfer course
  - credit
  - grade

## GOAL AREA 9
**ETHICAL & CIVIC RESPONSIBILITY**
- **Satisfied**
- (min. of 1 course/3 credits)
- MSU EQ: transfer course
  - credit
  - grade

## GOAL AREA 10
**PEOPLE & THE ENVIRONMENT**
- **Satisfied**
- (min. of 1 course/3 credits)
- MSU EQ: transfer course
  - credit
  - grade

## GOAL AREA 11
**PERFORMANCE & PARTICIPATION**
- **Satisfied**
- (2-3 credits)
- MSU EQ: transfer course(s)
  - credit
  - grade

## GOAL AREA 12
**FIRST YEAR EXPERIENCE**
- **Satisfied**
- (0-1 credits)
- MSU EQ: transfer course(s)
  - credit
  - grade

## GOAL AREA 13
**INFORMATION TECHNOLOGY**
- **Satisfied**
- (0-2 credits)
- MSU EQ: transfer course(s)
  - credit
  - grade

## FOREIGN LANG
**BA STUDENTS ONLY**
- **Satisfied**
- (1 year required/max. of 8 credits)
- MSU EQ: transfer course(s)
  - credit
  - grade

### GENERAL EDUCATION

The goal areas on this page form Minnesota State Mankato's General Education requirement (GE). Satisfaction of GE requires a minimum of 44 credits and completion of goal areas 1-11. BA degrees also require a year of a single foreign language; the language courses may double count for GE if they are approved for GE credit. **Detailed information about GE and degree requirements can be found in the Undergraduate Catalog.**

Transfer AS/AAS degrees must have: 40 credits in goal areas 1-10; a min of 1 course in each goal area 3-10; and one course in each part of goal area 1. Goal areas 2 and 11 are exempt.

<table>
<thead>
<tr>
<th>TRANSFER DEGREES</th>
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<td>degree</td>
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## GENERAL EDUCATION SATISFIED