



SPECIAL OVERNIGHT PARKING POLICY

SPECIAL OVERNIGHT PARKING STANDARDS AND PROCEDURES

Parking & Traffic Services will be responsible for the coordination of any special overnight parking arrangements needed to accommodate organizations/team members/coaches and staff that leave their vehicles at Minnesota State University, Mankato campus while attending out of town functions/games.

Standards & Procedures

1. Organizations/Team members/Individuals/Staff and/or Coaches who elect to leave their vehicles on campus while attending any out of town/overnight function **shall be expected to complete an Overnight Parking Arrangements form and submit it to Parking and Traffic Services no later than one (1) working day prior to departure.**
2. Vehicles will be authorized to **park in Lot 1 only** in any open stall.
3. **All vehicles must have a current MSU parking permit (any color), plus be on the Overnight Parking form in order to be valid for overnight parking.** If an individual does not have an MSU permit a temporary permit must be obtained from Parking & Traffic Services or the Campus Hub.
4. Any parking citations resulting in failure to comply with the above regulations are the sole responsibility of the vehicle owner/operator.
5. Enforcement is done through license plate recognition. The overnight parking arrangements form gets entered into this system and assigns virtual permits to each vehicle with a start date and time, along with an end date and time.

Violation of these standards and procedures may result in any future arrangements being denied.

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