



# Request for College Application Fee Assistance

Important: ETS cannot reimburse fees paid previously

Student's Name \_\_\_\_\_ High School \_\_\_\_\_ Date \_\_\_\_\_

Social Security # (required) \_\_\_\_\_ Current GPA \_\_\_\_\_ ACT Composite Score \_\_\_\_\_

Email Address \_\_\_\_\_ Class Rank \_\_\_\_\_ out of \_\_\_\_\_  
(Please print clearly-this is how you are notified)

Cell Phone \_\_\_\_\_ Have you taken the accuplacer? (Circle one) YES NO

<b>College Requesting Fee Assistance for</b> You may request up to 3 colleges each will require separate approval and follow-through (proof of app. and transcript, if necessary).	<b>Intended Major</b>	<b>Initial if you meet the admission requirements of the college</b>
1		
2		
3		

I understand that it is my responsibility to...

- Provide ETS with a confirmation/proof of application.
- Follow my school's protocol to submit an official transcript to each college

It may take up to 3 business days to receive a waiver approval/denial, and pending approval, an additional 5-7 business days to process the payment for a college application fee.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**ALSO, TURN SHEET OVER AND SIGN WAIVER BY THE "X" →**

**Complete forms/proof of application are to be:**  
**Scanned and emailed (both sides): [nancy.sprengeler@mnsu.edu](mailto:nancy.sprengeler@mnsu.edu)**  
 OR  
**Faxed (both sides): (507) 389-6904**  
 OR  
**Mailed: Educational Talent Search,**  
**Minnesota State University, Mankato**  
**356 Wiecking Center, Mankato, MN 56001**

**Other things to note:**

- Fee assistance is only available to students enrolling in college the summer/fall immediately following high school graduation
- You will receive notification of acceptance or denial of waiver of app fee request through email within 3 business days of ETS receiving request  
**If approved:** ETS will send the waiver directly to the college. You will receive a confirmation email when waiver is sent to college.  
**If denied:** ETS DOES NOT send payment. YOU are responsible for the fee.
- **\*\*Decisions are made based on a student meeting high school course standards and admission requirements for the college applied to. NOTE: a high school transcript must be sent to the college for application consideration.**

ETS Office Use Only: **AD** Date Received: \_\_\_\_\_ Approval Signature: \_\_\_\_\_  
 \_\_\_\_\_ Approved: \_\_\_\_\_ Waiver \_\_\_\_\_ Payout \_\_\_\_\_ Denied \_\_\_\_\_ Pending: \_\_\_\_\_  
 Date Application/Fee (initials) Mailed to institution \_\_\_\_\_ Date Notice Sent to Student \_\_\_\_\_



# Request for Admission Application Fee Waiver

SEND THIS FORM DIRECTLY TO THE POSTSECONDARY INSTITUTION/ORGANIZATION

TO: DEAN/DIRECTOR OF ADMISSION AT

NAME OF COLLEGE OR UNIVERSITY

**STUDENT:** Print or type the information requested below. You must *personally* sign the Certification Statement.

**CERTIFICATION STATEMENT:** I certify that I understand and meet all eligibility requirements to request an admission application fee waiver.

STUDENT'S NAME

STUDENT'S SIGNATURE

STUDENT'S ADDRESS

CITY

STATE

ZIP

**AUTHORIZED OFFICIAL:** Print or type the information requested below and check the indicator(s) of economic need. You must *personally* sign the Certification Statement.

**CERTIFICATION STATEMENT:** I certify that the student named on this form is currently enrolled in the 11th or 12th grade at this school and meets the indicator(s) of economic need checked below.

Nancy Sprengeler

AUTHORIZED OFFICIAL'S NAME

AUTHORIZED OFFICIAL'S SIGNATURE

Director

AUTHORIZED OFFICIAL'S TITLE

nancy.sprengeler@mnsu.edu

AUTHORIZED OFFICIAL'S EMAIL

## Educational Talent Search

NAME OF SECONDARY EDUCATIONAL INSTITUTION OR ORGANIZATION

CEEB# OR PROGRAM#

WC 356 Mankato MN 56001

ADDRESS

507-389-5175

PHONE

**ECONOMIC NEED:** The student must meet at least one of the following indicators of economic need. If no item is checked, the request will be denied.

- Student has received or is eligible to receive an ACT or SAT testing fee waiver.
- Student is enrolled in or eligible to participate in the Federal Free or Reduced Price Lunch program (FRPL).
- Student's annual family income falls within the income Eligibility Guidelines\* set by the USDA Food and Nutrition Service.
- Student is enrolled in a federal, state or local program that aids students from low-income families (e.g., TRIO programs such as Upward Bound).
- Student's family receives public assistance.
- Student lives in federally subsidized public housing, a foster home or is homeless.
- Student is a ward of the state or an orphan.
- Other request from high school principal, high school counselor, financial aid officer, or community leader:  
Given my knowledge of this student's family circumstances and after reviewing the eligibility guidelines, I believe that providing the application fee would present a hardship. Explanation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*To view USDA Income Eligibility Guidelines for the Free or Reduced Price Lunch Program or review FAQs related to this form visit <http://bit.ly/NACACfeewaiver>.