

**C: PRIOR VISIT INFORMATION** In chronological order, list every F, J, M or Q student or non student visa visit to the U.S. in your life, include visits under dependent versions of those visas. Also list those visits under other visa types that occurred in the past 3 year period that includes the current year, but do not include your current visit.

Year	Visa Type/Immigration Status	Total Number of Days in the US during Year under Visa Type	Purpose of Visit
		Use I-94 travel history to find this information.	

**D: CERTIFICATION**

I hereby certify that all of the above information is true and correct. I understand that if my immigration status changes from that which I have indicated on this form, I must prepare and submit a new Tax Residency Information Form to the Student Payroll office at my institution.

Date \_\_\_\_\_ Signature \_\_\_\_\_

To be completed by withholding agent

**E: TAX RESIDENCY CALCULATION**

Port of Entry Year*	=	_____
Plus Exempt years	=	<b>5</b>
Less Prior Visit years**	=	_____
Equals Residency Start Year***	=	_____

\* From Section A, original port of entry date under current visa type. If there is a Change of Status Date, use that date instead.  
 \*\*Number of exempt years from previous visits. If no prior visits, enter 0. Exempt years = any year as a F, J, M or Q visa holder.  
 \*\*\*Add exempt years to Port of Entry year & subtract prior visit years to arrive at Residency Start Year.

**F: RESIDENCY STARTING DATE : January 1<sup>st</sup>,** \_\_\_\_\_

Future date, assuming no change in immigration data, when the institution would begin to tax employee as a resident alien. First day of presence in the U.S. during the calendar year in which the individual meets the substantial presence test.

**G: WITHHOLDING AGENT INFORMATION**

Date \_\_\_\_\_ Signature \_\_\_\_\_  
 Phone Number (\_\_\_\_) \_\_\_\_\_ Name (Print please) \_\_\_\_\_

Tax Services Contact Information: Ann Page at, [ann.page@minnstate.edu](mailto:ann.page@minnstate.edu), or Steve Gednalske at, [steven.gednalske@minnstate.edu](mailto:steven.gednalske@minnstate.edu). Send a copy of this form to Tax Services