

Academic Policies & Expectations

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[VIDEO](#)

Big ideas. Real-world thinking.

It is important for PSEO students to understand that they are held to the same academic expectations as undergraduate students. The academic policies at MSU, Mankato are separate from the academic policies at a student's high school.

To learn more, students can watch this [video](#) or review the information provided in this guide.

Academic Standards

Video Time: 0:07 – 1:33

- To **maintain academic standing** with the university, all PSEO students need to maintain the following:
 - A cumulative MSU GPA of 1.70 (1-30 credits) or 1.85 GPA (31-59 credits) or better

AND

- A course completion rate of 66.67% or higher
- **Notes:**
 - MSU, Mankato does not factor in high school GPA with cumulative GPA at MSU.
 - To calculate course completion rate, simply divide the number of credits earned by the number of credits attempted.



Completion Rate Formula

Video Time: 1:35 – 3:33

- Must ALWAYS be 66.67% or higher
- Completion rate = total number of credits you earned divided by the total number of credits attempted.
- Example: you enroll in GEOG 103 (3 credits) and PSYC 101 (4 credits)
 - If you withdraw from GEOG 103 after the first week, **your completion rate is 57%**
 - **$4 \div 7 = .57$**



Dropping vs. Withdrawing from a Class

Video time: 1:10 – 2:44

Dropping a class means that the student has successfully removed the class from their schedule on e-services within the allocated window on e-services. Dropping a class is only allowed the first few days of class and will not appear on a student's transcript.

Withdrawing from a class means that a student is no longer in the course, but the course counts as "attempted" and a grade of "W" is given. A withdrawal is denoted as a "W" on a transcript but will not be calculated into the student's cumulative GPA. However, it does factor into a student's standing with regards to Academic Standing for Undergraduate Students Policy.

Dropping From a Class

- ✓ Will not appear on a student's academic record.
- ✓ Occurs during the advertised add/drop period.
- ✓ Students are allowed to drop from a class any time before 11:59pm on the Friday of the first week of class.

Withdrawing From a Class

- ✓ Will appear on a student's academic record.
- ✓ Occurs after the add/drop period.
- ✓ Students are allowed to withdraw from a class any time before 11:59pm on the designated withdraw date (usually three weeks before finals week).

More Information About Withdrawing from a Class

Video time: 1:10 – 2:44

Withdrawing from a Class

- Withdrawing from a course means that a student is no longer in the course, but the course counts as “attempted” and a grade of “W” is given. A withdrawal is denoted as a “W” on a transcript but will not be calculated into the student’s cumulative GPA. However, it does factor into a student’s standing with regards to [Academic Standing for Undergraduate Students Policy](#).

Implications of Withdrawing from a Class

- Cumulatively, if a student has below a 1.7 GPA or a 66.67% completion rate, they can no longer take classes with the university. *Only a student’s college GPA and completion rate are factored in, high school classes are not considered.*
- Selective colleges could view the “W” negatively on the student’s transcript when considering the student for admission or scholarships.



Final Exam Schedule

Video time: 3:38 – 4:20

- Final exams are scheduled for the last week of every semester.
- **Final exams are scheduled on DIFFERENT days/times than your regular scheduled classes.** Check your syllabus for days and times.
- If your schedule conflicts with the final exam schedule, talk to your professor right away to make accommodations.

