

PSEO Class Withdrawal E-Services Instructions

Step 1: Go to www.mnsu.edu

Step 2: Click on the search icon in the upper-right corner.



ABOUT THE UNIVERSITY

ADMISSIONS & AID

ACADEMICS

ATHLETICS

UNIVERSITY LIFE

GIVING

COVID-19 STATUS: YELLOW

COVID-19 DAILY SELF-SCREENING

COVID-19 CAMPUS RESPONSE

RETURN TO LEARN UPDATES



Step 3: Type "E-Services" in the search bar, then click "search."

E-Services

SEARCH

ABOUT THE UNIVERSITY 

ADMISSIONS & AID 

ACADEMICS 

ATHLETICS

UNIVERSITY LIFE 

GIVING 

Step 4: Select “E-Services” under the search results.

Search results for: E-Services

E-Services

E-services contains many of the vital services students use such as class registration, online bill pay, address change and degree audit reports.

Step 5: Scroll down to the section where it says, “log in to E-Services.” Enter your Star ID and password.

LOG IN TO E-SERVICES

STARID

qk4747sm

STARID PASSWORD

.....

Need help with a StarID or Password? See the [StarID Self Service](#) page.

LOG IN

Step 6: Select the checkbox next to the required acknowledgements. The acknowledgements only apply to tuition paying students, concurrent enrollment students will not need to worry about this, but you will need to select yes to continue.

The screenshot shows the MSU website's navigation bar with links for Home, Admissions, Academics, Research, About, Athletics, Student Life, and Make a Gift. Below the navigation bar is a yellow sidebar menu with options: E-services, Billing Information, Financial Aid Information, Registration Information, Health Information, Student Pay Stub, Important Dates, and Ask a question. The main content area has a yellow header with the breadcrumb trail "MSU > E-services". The page title is "E-services". Below the title is a heading "Before proceeding to the E-services site, please read and act on all of the following" followed by a horizontal line. The section is titled "Required Acknowledgments" and contains the text: "Federal law requires the University to provide the following information. You must check each to continue." There are two checkboxes, both of which are checked with blue checkmarks. The first checkbox is followed by the text: "Yes, I understand that my student registration transactions create a financial obligation to Minnesota State Mankato, according to [published dates](#) established in accordance with tuition payment policies." The second checkbox is followed by the text: "Yes, I understand that if I do not meet the minimum payment requirements by the [applicable tuition due date](#), my courses will be administratively dropped. I understand that it is my responsibility to update my registration to reflect my plan of attendance." At the bottom of the section is a button labeled "Continue >>".

MSU > E-services

E-services

Before proceeding to the E-services site, please read and act on all of the following

Required Acknowledgments

Federal law requires the University to provide the following information. You must check each to continue.

- Yes**, I understand that my student registration transactions create a financial obligation to Minnesota State Mankato, according to [published dates](#) established in accordance with tuition payment policies.
- Yes**, I understand that if I do not meet the minimum payment requirements by the [applicable tuition due date](#), my courses will be administratively dropped. I understand that it is my responsibility to update my registration to reflect my plan of attendance.

Continue >>

Step 7: When you get to the e-services homepage, select “courses & registration” on the left-side panel.

MINNESOTA STATE UNIVERSITY MANKATO

Student e-services

- Dashboard
- Home
- Account Management
- Courses & Registration**
- Academic Records
- Financial Aid
- Housing and Dining
- Bills and Payment
- Student Employment
- Contact Us

Campus

- Order Textbooks
- Registrar's Office

My Dashboard MSU Tech ID 00023565 | [My Profile](#) | [Logout](#)

Welcome to Minnesota State Colleges & Universities eServices.

Class Schedule

▼ Current Term: Fall 2020

School	Class	Days	Time	Bldg/Room
MSU, Mankato	Test Course	M,W,F	07:00 AM - 07:50 AM	AH/0211

▶ Next Term: Spring 2021

Financial Aid - Academic Year 2021

School	Status
MSU, Mankato	Nothing on file
Normandale	Nothing on file

My Minnesota State School Summary

Minnesota State University, Mankato

[Normandale Community College](#)

Step 8: Select “view/modify schedule.”



MINNESOTA STATE UNIVERSITY MANKATO

Joe Scholar | MSU Tech ID 00023565 | [Logout](#)

Student e-services

- Dashboard
- Home
- Account Management
- Courses & Registration
 - Search for a Course
 - Review My Plan
 - View/Modify Schedule**
 - Quick Add (Register)

Courses and Registration

- [Search for a Course](#)
- [Review My Plan](#)
- [View/Modify Schedule](#)**
- [Quick Add \(Register\)](#)
- [Registration Holds](#)
- [Registration Access Code](#)
- [Registration Window](#)
- [Registration Log](#)

Step 9: Select the “x” to withdraw from the class. It will next ask you to type in your star ID and password to verify the withdrawal of the course.

View / Modify Schedule

Advisor: Ginger Zierdt

Major: None

Spring 2020

Summer 2020

Registered ✓

Printable Schedule

	ID #	Subj #	Sec #	Title	Dates	Days	Time	Building/ Room	Instructor	Cr/Hr	Grade Method	Last Dates to Drop/ Withdraw	Loc	
	006419	EXED	649	01	Experiential Learning and Education Reform	1/13/2020... 5/8/2020	n/a	n/a		Wurdinger, Scott ✉	3.0	Normal		

If you move your mouse over the icons above, hover text will display that explains what the icon is for.

Legend:



Drop/Withdraw



Change credits/grade method



Email instructor



Hover over these icons above to see drop/withdraw dates



Hover over these icons above to see class locations



Indicates whether this is a partnered course

Questions? Contact the PSEO Department at pseo@mnsu.edu