

New Concurrent Enrollment Student Information Guide 2022-2023



Concurrent enrollment is a collaboration between [Minnesota State University, Mankato](#) and area high schools. This partnership offers qualified high school juniors and seniors the opportunity to earn university credit during school hours at no cost to students.

Learn more about concurrent enrollment by reviewing the information provided in this document.

What is Concurrent Enrollment?

- Concurrent enrollment is a post-secondary enrollment option that allows for high school students to take college-level classes. Students will earn both high school and college credit simultaneously.
- Through concurrent enrollment, students will take classes at their high school. Classes are taught by high school teachers who are credentialed to teach concurrent enrollment courses.
- Please check with your high school to see if this is an option in your district.



What are the Benefits of Concurrent Enrollment?

- Helps students prepare for the rigor and speed of post-secondary courses.
- A chance to transition to college with the support of a familiar home environment.
- Opportunity for high school students to earn university credit at no cost.
- Promotes self-advocacy and students will have access to university resources.

What is Financially Covered?

- Tuition and textbooks will be financially covered.
- Basic school supplies, computers, and laptops will not be covered.



Automatic Admission for Concurrent Enrollment

- **Seniors:**
 - Rank in the top 50% of their high school class (minimum ACT required) OR
 - Maintain at or above a 3.0 cumulative GPA (on a 4.0 scale) (minimum ACT required) OR
 - Achieve a 21 or higher composite score on the ACT (minimum GPA required)
- **Juniors:**
 - Must rank in the top 1/3 of their high school class OR
 - Maintain at or above a 3.3 GPA (on a 4.0 scale) OR
 - Achieve a 24 or higher composite score on the ACT (minimum GPA required)
- **Sophomores & Freshman:**
 - Must rank in the top 10% of their high school class **OR**
 - Score in the top 10% on a nationally normed test **OR**
 - Submit a letter of support from a high school teacher or counselor along with a [placement score](#) for a language class.

**ACT scores are currently being waived through Fall of 2022.

**Admission is automatic, there is no appeal process for concurrent enrollment.

Holistic Admission Review

Concurrent enrollment students who do not meet our automatic admission requirements may appeal to the PSEO Office for final review of their application materials. Student appeal files are reviewed in priority order based on the date the file was complete. Decisions of the PSEO Office are final.

Appeals Process

To complete an appeal please provide:

1. **Letter of appeal (must be written by the student)** addressing the following: college readiness and ability to be successful at university-level coursework, post-secondary plans, why you want to enroll in concurrent enrollment coursework, and any other challenges that may have impacted your admissibility, including any impact the pandemic had on your academic records.
2. **Recommendation form** from a school official in college-preparatory coursework. Recommendations should provide insight into a student's ACADEMIC performance and readiness for college. One recommendation will complete your file but you may submit additional letters.

Factors that could be considered for holistic review:

Class Rank and Trends
High School Transcript and Senior Year Grades
Test Scores (composite and sub-scores)
Curriculum (college prep or not)
Teacher Recommendations
Documented Evidence of Diagnosed Disability
Grade Point Average and Trends
Academic Record Overall Improvement and/or Trends
Grade Point Average in PSEO or other concurrent enrollment coursework
College Course Completion Rate

Email **ALL** letters and documents to the PSEO Office at:
pseo@mnsu.edu



Please note that the holistic review process is for concurrent enrollment students ONLY. Traditional PSEO students do not qualify for consideration in this process.

What Does the Admission Process Look Like for Automatic Admission?

- Students should follow the instructions provided in the concurrent enrollment application document.
- ***Students need to submit the following information to be considered for Concurrent Enrollment:***
 - An application to campus:
mnsu.edu/apply
 - Current high school transcripts
 - ACT test results (if applicable)
- Fall semester application deadline: May 31
- Spring semester application deadline: November 1



What Does the Registration Process Look Like?

- Students will register for classes on [e-services](#).
- Students should follow the registration walk-through packet for registration instructions.
- Students must pay attention to add/drop dates as advertised.
- Registration guarantees a student college credit.
- Without registering, students will not receive credit for the class.



Timeline: Fall Start

Students interested in taking fall classes should complete the application process months ahead of time.

Provide below is the recommended timeline for applying and class registration:

- **March – May:** apply for admission
- **August – September:** class registration

Students should plan to apply months ahead of time is because it will take time for the University Admissions Department to process the hundreds of applications that come in during that time for concurrent enrollment.

- Being proactive about the application process is important.
- After a student has been accepted, they can register for their classes. This will take place once your high school year starts – typically in late August to early September.

Timeline: Spring Start

Students interested in taking spring classes should complete the application process months ahead of time.

Provide below is the recommended timeline for applying and class registration:

- **September – October:** apply for admission
- **January – February:** class registration

Students should plan to apply months ahead of time is because it will take time for the University Admissions Department to process the hundreds of applications that come in during that time for concurrent enrollment.

- Being proactive about the application process is important.
- After a student has been accepted, they can register for their classes. This will take place once your spring semester starts – typically in late January to early February.

University Resources

[Memorial Library](#) - utilize the online library for resources regarding journal articles, newspapers, books, eBooks, streaming videos, and more.

[Center for Academic Success](#) – schedule a [virtual appointment](#) with an academic tutor for subjects ranging from math, science, business to English, writing, and languages. Students will learn how they can provide their study habits, acquire more effective academic skills, and achieve better grades.

[Career Development Center](#) - learn how to build your resume, search for part-time jobs, practice mock interviews, attend job fairs, and more through the Career Development Center!

[Accessibility Resources](#) – connect with the Accessibility Resources Center if you need accommodations for a course. Services routinely provided include alternative testing (including extended time, distraction free, scribes, readers), note-taking, assistive technology, sign language interpreting, text in alternate format, priority registration, alternative housing accommodations, and advocacy. Other accommodations may be available in response to individual needs.

See also: [Diversity & Inclusion](#), [LGBT Center](#), [Women's Center](#), [Counseling Center](#).

PSEO/Concurrent Enrollment Office

- Concurrent Enrollment Advisors help with:
 - Referrals
 - Understanding general education requirements
 - Class selection/recommendations
 - Trouble-shooting registration problems
 - Transferring credits
- Contact information: pseo@mnsu.edu



Transferring Credits

- Concurrent enrollment is an excellent opportunity for students to work ahead and complete general education credits.
- MSU, Mankato is a part of the Minnesota Transfer Curriculum or MnTC, which is a 40-credit package of general education courses.
 - The credits will transfer to any Minnesota State College & university, the University of Minnesota Campuses, and some private colleges.
 - Students can work with their concurrent enrollment advisor to determine how classes would transfer to out-of-state schools and they can use [transferology.com](https://www.transferology.com) to find out on their own too!



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