MINNESOTA STATE UNIVERSITY MANKATO

PSEO Registration Instructions

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PSEO Registration Instructions

VIDEO

Big ideas. Real-world thinking.

Thank you for your interest in PSEO! Please follow the step-by-step instructions provided in this guide or watch the video to review registration instructions.
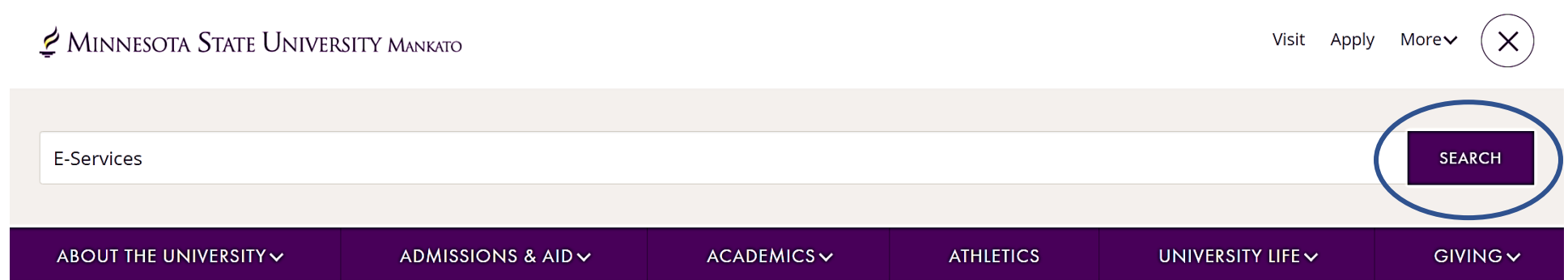
If you experience any registration problems, please email the PSEO department at pseo@mnsu.edu.

Step 1: Go to www.mnsu.edu

Step 2: Click on the search icon in the upper-right corner.

Step 3: Type "E-Services" in the search bar, then click "search."

Step 4: Select "E-Services" under the search results.

Search results for: E-Services

E-Services

E-services contains many of the vital services students use such as class registration, online bill pay, address change and degree audit reports.

Step 5: Scroll down to the section where it says "log in to E-Services." Enter your Star ID and password.

LOG IN TO E-SERVICES

STARID

qk4747sm

STARID PASSWORD

•••••••••

Need help with a StarID or Password? See the StarID Self Service page.

LOG IN

Step 6: Select the checkbox next to the required acknowledgements. The acknowledgements only apply to tuition paying students, concurrent enrollment students will not need to worry about this, but you will need to select yes to continue.

MSU > **E-services**

E-services
| Billing Information |
| Financial Aid Information |
| Registration Information |
| Health Information |
| Student Pay Stub |
| Important Dates |

E-services

Before proceeding to the E-services site, please read and act on all of the following

Required Acknowledgments

Federal law requires the University to provide the following information. You must check each to continue.

☑ **Yes**, I understand that my student registration transactions create a financial obligation to Minnesota State Mankato, according to **published dates** established in accordance with tuition payment policies.

☑ **Yes**, I understand that if I do not meet the minimum payment requirements by the **applicable tuition due date**, my courses will be administratively dropped. I understand that it is my responsibility to update my registration to reflect my plan of attendance.

Continue >>

🖉 Ask a question

This is what a student's e-services home page should look like.

If you are already registered for a course, that class would appear under your class schedule.

MINNESOTA STATE UNIVERSITY MANKATO

Student e-services

Dashboard

Home

Account Management

Courses & Registration

Academic Records

Financial Aid

Housing and Dining

Bills and Payment

Student Employment

Contact Us

Campus

Order Textbooks

Registrar's Office

MSU Tech ID 00023565 | **My Profile** | **Logout**

My Dashboard

Welcome to Minnesota State Colleges & Universities eServices.

Holds that may Impact Registration

School	Type of hold	Registration Impact
MSU, Mankato	Past Due Balance Hold	Does not impact registration.

Class Schedule

▶ Current Term: Summer 2021

▼ Next Term: Fall 2021

School	Course Name	Days	Time	Bldg/Room
MSU, Mankato	United States to 1877	NA		NA/NA

Financial Aid - Academic Year 2021

School	Status
MSU, Mankato	Nothing on file
Normandale	Nothing on file

Step 7: Select "courses & registration" on the left-side column.

MINNESOTA STATE UNIVERSITY Mankato

Student e-services

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Step 8: Select "search for a course."

Student e-services

Dashboard

Home

Account Management

Courses & Registration

   Search for a Course

   Review My Plan

   View/Modify Schedule

   Quick Add (Register)

   Registration Holds

   Registration Access Code

   Registration Window

   Registration Log

Academic Records

Financial Aid

Courses and Registration

Search for a Course

Review My Plan

View/Modify Schedule

Quick Add (Register)

Registration Holds

Registration Access Code

Registration Window

Registration Log

Your **REGISTRATION** may be **CANCELLED** if payment requirements have not been met by the published due date. Please go to your college or university website at http://www.mnsu.edu/campushub/payments/droppayment/index.html for more information about your financial obligations. You will become obligated for all unpaid balances relating to courses for which you have registered **AT ANY MINNESOTA STATE COLLEGE OR UNIVERSITY** (even if you are not actually attending the classes at that school) unless you drop/withdraw from **ALL** your classes within the withdrawal period defined in Board Policy 5.12. You will be **BILLED** for any unpaid balances unless you take these actions. Read summary of related Board policy.

International Students: full-time enrollment is required for you to maintain your F-1 immigration status. Failure to enroll full-time may affect your ability to remain in the United States.

You will be directed to a page that looks like this.

| Course Search | Course Equivalents | Non-Credit/Continuing Ed |

Search

* Required field

* College/University   [Minnesota State University, Mankato ▾]

Campus   [Minnesota State University, Mankato ▾]

* Semester   [Fall 2023 (Aug - Dec) ▾]

Subject   [▾]   Course Number [ ] *(Example 1100)*

Course ID #   [ ]   *(Example 004390)*

Display   ⦿ Open + Waitlist Eligible Courses   ◯ Open Courses Only   ◯ All Courses

Delivery Method   ⦿ All   ◯ In Person   ◯ Completely Online   ◯ Blended/Hybrid   ◯ Mostly Online   ◯ Hyflex

⌄ Expand/Collapse for Advanced Search

Step 8: There are several ways you can search for a class. If you are looking for a general psychology class, change the subject to "psychology" under the drop-down menu.   Then click "search."

Search

* Required field

* College/University `Minnesota State University, Mankato   ⌄`

Campus `Minnesota State University, Mankato ⌄`

* Semester `Fall 2023 (Aug - Dec)   ⌄`

Subject `Psychology (PSYC)   ⌄`   Course Number `[        ]` *(Example 1100)*

Course ID # `[        ]` *(Example 004390)*

Display   ● Open + Waitlist Eligible Courses   ○ Open Courses Only   ○ All Courses

Delivery Method   ● All   ○ In Person   ○ Completely Online   ○ Blended/Hybrid   ○ Mostly Online   ○ Hyflex

⌄ Expand/Collapse for Advanced Search

Step 9: All the courses for that subject will appear here. Before registering for a class, we encourage you to click on the class itself to see if there are any special restrictions/permissions required for the class.

Search Results for **Fall 2023**

<< first   < prev   **1** 2 3 4   next >   last >>   Showing courses 1 - 50 of 154 | 50 ∨ | per page   **Filter by** | Instructor ∨ | :

Add	Equivalent	Waitlist	ID #	Subj▲	#	Sec	Title	Dates	Days	Time	Cr/Hr	Status	Instructor
⊕	🔍	✎	003733	PSYC	101	01	**Introduction to Psychological Science**	08/21 - 12/08	n/a	n/a	4.0	**Open**	Ries, Barry ✉
⊕	🔍	✎	003695	PSYC	101	02	**Introduction to Psychological Science**	08/21 - 12/08	n/a	n/a	4.0	**Open**	Filter, Kevin ✉
⊕	🔍	✎	003794	PSYC	101	03	**Introduction to Psychological Science**	08/21 - 12/08	M W	9:00am - 10:40am	4.0	**Open**	Patt, Stephanie
⊕	🔍	✎	003787	PSYC	101	04	**Introduction to Psychological Science**	08/21 - 12/08	T Th	9:00am - 10:40am	4.0	**Open**	Bechtold, Janet

Step 10: Review the class to ensure the dates, times, and class delivery will work for you. Under "notes" you can generally see if there are any specific restrictions for the class.

PSYC 101 - Introduction to Psychological Science
Fall 2023, Section 01

Add	Equivalent	Waitlist	ID #	Subj	#	Sec	Title	Dates	Days	Time	Crds	Status	Instructor	Delivery Method	Loc
⊕	🔍	✎	003733	PSYC	101	01	Introduction to Psychological Science	08/21 - 12/08	n/a	n/a	4.0	Open	Ries, Barry ✉	Completely Online-Asynchronous	📍

Meeting Details

Dates	Days	Time	Building/Room	Instructor
8/21/2023 - 12/8/2023	n/a	n/a	ON LINE	Ries, Barry

Step 11: This class does not have any restrictions. If the class works in your schedule, select the add/plus button to add the class to your wish list.

PSYC 101 - Introduction to Psychological Science
Fall 2023, Section 01

Add	Equivalent	Waitlist	ID #	Subj	#	Sec	Title	Dates	Days	Time	Crds	Status	Instructor	Delivery Method	Loc
⊕	🔍	✎	003733	PSYC	101	01	Introduction to Psychological Science	08/21 - 12/08	n/a	n/a	4.0	Open	Ries, Barry ✉	Completely Online-Asynchronous	📍

Meeting Details

Dates	Days	Time	Building/Room	Instructor
8/21/2023 - 12/8/2023	n/a	n/a	ON LINE	Ries, Barry

Step 12: Next, select "continue to review my plan."

PSYC 101 - Introduction to Psychological Science
Fall 2023, Section 01

Add	Equivalent	Waitlist	ID #	Subj	#	Sec	Title	Dates	Days	Time	Crds	Status	Instructor	Delivery Method	Loc
⊕	🔍	📝	003733	PSYC	101	01	Introduction to Psychological Science	08/21 - 12/08	n/a	n/a	4.0	Open	Ries, Barry ✉	Completely Online-Asynchronous	📍

Meeting Details

Dates	Days	Time	Building/Room	Instructor
8/21/2023 - 12/8/2023	n/a	n/a	ON LINE	Ries, Barry

Step 13: Next, select the checkbox net to the name of the class and then "select course(s) to proceed to register."

Review My Plan

New Search

| Fall 2022 | Spring 2023 | **Fall 2023** |

Minnesota State University, Mankato

Plan was last changed 5/18/2023 at 1:39 PM

Wish List (1)

Your registration window is currently **open**.

☐	ID #	Subj	#	Sec	Title	Dates	Days	Time	Cr/Hr	Status	Instructor	Delivery Method	Loc
☑	003798	PSYC	101	05	Introduction to Psychological Science	08/21 - 12/08	T Th	2:00pm - 3:40pm	4.0	Open	Yaeger, Rayna ✉	On Campus	📍

| Select Course(s) to proceed to Register | Remove Selected Course(s) from Wish List |

Step 14: Enter your Star ID password and register for the class. Always ensure that the grading method is listed as normal.

Enter your StarID password and register: ‧‧‧‧‧‧‧‧‧‧ ✓ Register

ID #	Subj	#	Sec	Title	Dates	Days	Time	Cr/Hr	Grade Method	Instructor	Delivery Method	Loc
004560	PSYC	101	01	Introduction to Psychological Science	01/09 - 05/05	T Th	9:00am - 10:40am	4.0	Normal	Yaeger, Rayna ✉	HyFlex	⦿

You have chosen to register for the courses listed above. **Please check with your academic advisor** to ensure selected courses apply toward graduation. If you have not been admitted to Minnesota State University, Mankato, please keep in mind that not all courses may transfer or apply to another institution.

Step 15: After registering, your next page should read "registration successful." You might see a yellow box that warns you that if payment requirements have not been met by the published due date, your registration may be cancelled. You can ignore this message since you do not need to pay for classes as a PSEO student.

Credit Courses

✔ Registration Successful

ID #	Subj	#	Sec	Title	Dates	Days	Time	Crds	Grade Method	Instructor	Delivery Method	Loc
001400	PSYC	101	01	Introduction to Psychological Science	01/10 - 05/06	M W	9:00am - 10:40am	4.0		Dudley, Allyson	HyFlex	📍

View/Modify Schedule

Visit Bills and Payment to arrange payment.