

PERSONAL DATA CHANGE FORM

Request Date _____

In order for any of the changes to be processed, please fill in the following information as it is currently in our student record system.

last name	first name	middle name
signature	Tech ID or Star ID	birth date

NAME CHANGE	Must provide legal proof of your name change.				
	<small>Please attach a copy of one of the following: picture ID (driver's license, passport), marriage decree, divorce decree, court order, certificate of U.S. citizenship. If you are receiving financial aid, we also need a copy of both sides of your signed social security card.</small>				
	From:	last	first	middle	maiden
	To:	last	first	middle	
	Check to have this also be the name printed on your diploma.				Gender:
	Marital Status:	Single	Married	Divorced	Male Female
Are you currently receiving Financial Aid?		Yes	No		
Are you an international student on a F-1 or J-1 visa?		Yes	No		

DATE OF BIRTH ADD/CHANGE	The documentation needed is a current passport, driver's license, or birth certificate.	
	Add Date of Birth	
	Change Date of Birth	
	From	_____ To _____.

SOCIAL SECURITY NUMBER CHANGE	Attach a copy of both sides of your signed social security card to this form.	
	From:	— —
	To:	— —
	<small>Many colleges/universities use social security numbers and birthdates for student identification purposes on student records. Providing this information is voluntary. If you do not provide these numbers, your application will not be processed. This data is requested for purposes of administration.</small>	

****Return completed form to the Office of the Registrar, 132 Wigley Administration Center, Mankato, MN 56001**

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 This document is available in alternative format to individuals with disabilities by calling the Office of the Registrar at 507-389-6266 (V), 800-627-3529 or 711 (MRS/TTY).