



**TRANSFER COURSE
EQUIVALENCY FORM**
MINNESOTA STATE UNIVERSITY, MANKATO

Registration and Academic
Records Office
132 Wigley Administration Center
Mankato, MN 56001
507-389 266 (voice) 507-389-5719 (fax)
Registrars-office@mnsu.edu

Please submit this form to the respective academic department. The academic department will deliver this form to the Registration and Academic Records Office for processing. All supporting documentation e.g. transfer audits, syllabi, course descriptions, etc. should accompany this form to assist academic departments with their decisions.

Name of Transfer College/University: _____

* The catalog year of the MSU equivalent courses **MUST** be the same as the catalog year in which the course was taken at the transfer institution. Example: A course taken at Montana State in Fall 1994 must be equated to an MSU course in our 1994-95 catalog.

Catalog Year(s) _____ to _____

Transfer Course:

MSU, Mankato Equivalent Course:

Department Name	Course Title and Number	Credit Hours** Sem/Qtr (circle one)	Department Name	Course Title and Number	Credit Hours

*Note: An equivalency does not determine placement into General Education categories; placement of transfer courses into General Education is determined by the Registration and Academic Records Office. Once an equivalency is made it will apply to all major, minor, and General Education Requirements.

**Note: Registration and Academic Records Office will calculate conversion of credits if quarter-based.

Academic Department: _____ **Department Representative's Name:** _____
(Please print)

Department Representative's Signature: _____ **Tech ID:** _____ **Date:** _____

Registrar's Signature: _____ **Date:** _____

Useful Links

<http://www.mntransfer.org/Campus/catalogonline.html> - Minnesota Colleges

<http://www.clas.ufl.edu/au/> - U.S four-year Institutions

<http://www.mcli.dist.maricopa.edu/cc/> - U.S. Community Colleges