

Centennial Student Union Procedure

Procedure Intercultural Student Center Kitchen	Effective Date 7/13/2013
Custodian of Procedure Director, Centennial Student Union	Last review 7/13/2013

Statement

The Intercultural Student Center is designed to meet the needs of diverse students and student organizations as they seek to build culture and understanding.

The University has an exclusive contract with a food service vendor for the provision of retail and catered events. In recognition and respect for this exclusive contract, food and beverages prepared in the Intercultural Student Center Kitchen are allowed for the sole purpose of cultural diversity (free of charge) and may only be served in either the Intercultural Student Center or the International Student Association Office space.

Procedures

- Requests for use of the Intercultural Student Center Kitchen shall be made through the Intercultural Student Center.
- All concerns about liability or food safety shall immediately be referred to the Director of the Intercultural Student Center, who shall have responsibility for educating users about food safety policies.
- Food prepared to serve the general public is subject to ServSafe Food Protection Standards and thus requires a ServSafe certified staff member be present to oversee the safe handling and preparation of food ingredients and items.
- Licenses associated with the operation of the Intercultural Student Center kitchen shall be shared with and reviewed by the Director, Centennial Student Union and Student Activities on an annual basis.
- Misuse of the kitchen in the Intercultural Student Center may result in loss of space. All concerns resulting from misuse of the space shall be reported to the Director, Centennial Student Union and Student Activities.

Rationale

The Intercultural Student Center kitchen shall serve Diverse Students and Student Organizations in their mission of celebrating diversity on campus while adhering to existing CSU policy and procedures in regards to food-related activities.