# Roommate Agreement —Department of Residential Life

Roommates are encouraged to discuss the items on the agreement together. Thoughtful participation in the roommate agreement process will help each roommate support the rights and needs of the other. Remember to keep the lines of communication open as situations arise in your roommate relationship. There are many people in the residence communities (e.g. Community Advisors, Hall Directors, Student Services Coordinators, Area Directors, etc.) who can help you resolve roommate difficulties.

## STUDYING

Study time(s) in our room:

- [ ] In the morning (8AM-noon)
- [ ] In the evening (5PM-10PM)
- [ ] In the afternoon (noon-5PM)
- [ ] Other: _______________________

During study times:

- [ ] Study together
- [ ] Study in separate rooms
- [ ] Other: _______________________

## SLEEP

Quiet hours (Sun-Thu 10PM-8AM, Fri-Sat 11PM-8AM).

At what times does the room need to be quiet:

- On weekdays? ____________
- On weekends? ____________

During sleep time:

- [ ] On
- [ ] Off
- [ ] Ring
- [ ] Vibrate only
- [ ] Silent mode

## CLEANING

- [ ] We’ll each clean our area
- [ ] We’ll clean together
- [ ] We’ll take turns (e.g. sweeping the floors, scrubbing the sink, etc.)

How often will we clean our room?

- [ ] Weekly
- [ ] Bi-weekly
- [ ] Monthly

We will clean our room before visitors come into the room?

- [ ] Depends: _______________

## ALCOHOL AND DRUGS

**Alcohol and Other Drugs Policy:** The possession, use, consumption, and/or distribution of alcohol, drugs, or synthetic marijuana are prohibited in the residence communities on the Minnesota State Mankato campus (regardless of age).

Alcohol and drug-related violations include being in a living unit where alcohol, alcohol containers, illegal drugs, an odor of marijuana, or drug paraphernalia are present or in use (regardless of whether you are consuming).

## SHARING BELONGINGS

<table>
<thead>
<tr>
<th>Item</th>
<th>Share</th>
<th>Don’t Share</th>
<th>Ask First</th>
</tr>
</thead>
<tbody>
<tr>
<td>TV/games</td>
<td>📡</td>
<td>🐐</td>
<td>🍁</td>
</tr>
<tr>
<td>Furniture/appliances</td>
<td>📡</td>
<td>🐐</td>
<td>🍁</td>
</tr>
<tr>
<td>Food</td>
<td>📡</td>
<td>🐐</td>
<td>🍁</td>
</tr>
<tr>
<td>Clothes</td>
<td>📡</td>
<td>🐐</td>
<td>🍁</td>
</tr>
<tr>
<td>Personal care items</td>
<td>📡</td>
<td>🐐</td>
<td>🍁</td>
</tr>
<tr>
<td>Other: ______________________</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other: ______________________</td>
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</tbody>
</table>

## GUESTS

*Overnight guests are only allowed 3 consecutive nights with the permission of roommate(s).*

Reasonable duration of a visit (of a non-overnight guest):

- [ ] 2 hours
- [ ] 4 hours
- [ ] Doesn’t matter
- [ ] Ask first

Overnight guests may be (mark all that apply):

- [ ] Family
- [ ] Partner
- [ ] Same gender only
- [ ] Any gender
- [ ] Ask first

Overnight guests may stay (mark all that apply):

- [ ] Weekdays
- [ ] Weekends only
- [ ] Other: ______________________

Where is it okay for an overnight guest to sleep (mark all that apply)?

- [ ] My bed
- [ ] Roommate’s bed
- [ ] Futon
- [ ] Ask first

If a roommate or guest damages my belongings how will we resolve this?

- [ ] Discuss and find a solution
- [ ] Refer to the damage price list
- [ ] Seek assistance from CAs
- [ ] Other: ______________________

How will each of us get alone time in our room?

- [ ] Ask first
- [ ] Other: ______________________

## COMMUNICATION

How will we approach each other if we have a concern, including but not limited to situations that don’t align with the agreement?

- [ ] Roommate signatures:
  1. ______________________
  2. ______________________
  3. ______________________

- [ ] Staff signature:
  ______________________

**Please return the completed document to your community advisor.**

A member of the Minnesota State system and an Affirmative Action/Equal Opportunity University. This document is available in alternative format to individuals with disabilities by calling the Residential Life Office at 507-389-1011 (V), 800-627-3529 or 711 (MRS/TTY).