

Course Code Category:

Three-digit letter abbreviations for course categories.

Items marked ***Bold** are former STARS categories/courses.

ELM CODES - Statewide	Code	Description
Business Skills	BUS	Courses that help every employee perform better in their roles, including: *Project Management, *Job Specific Training.
Compliance, Laws & Regulations	CLR	Courses on: *Compliance/Regulatory, *Environmental Safety, guidelines, rules, policies, procedures, specifications, legislation, statues, and laws.
Customer Care	CUS	Courses related to interactions with internal and external customers, and *Student Advising, *Diversity.
Health and Wellness	HWL	Courses to improve *Health/Wellness and well-being such as: stress management, nutrition, fitness, and ergonomics.
Interpersonal Skills	IPS	Courses focusing on "soft skills" such as: *Communication/Interpersonal Skills, managing conflict, negotiation, coaching, and facilitation.
Leadership Development	LDR	Courses for MnSCU employees in leadership positions to improve their capacity as a leader such as: *Luoma Leadership Academy, *System Office Leadership trainings, team leadership, and campus leadership development programs.
Management and Supervision	MGS	Courses targeted specifically for Managers and Supervisors such as: *Science of Supervision, *Art of Supervision, *New Administrators Orientation, *Academic Dean Onboarding and campus supervisor/manager development programs.
Personal/Professional Development	PPD	Courses that benefit the employee both personally and professionally such as: *Career/Personal Development, Conference or Development Days, best practices, career development, Individual Development Planning, and retirement planning.
Safety	SFT	Courses related to safety such as: *Campus Security Authority, *Violence Against Women, *OSHA, machine operations, building security, ergonomics, emergency response and procedures.
Technical Skills	TEC	Courses related to: *Computer Skills, computer systems, applications, and devices.
Workplace Basics	WKB	Courses related to the 'what and how' of navigating within your campus such as: *Code of Conduct, *Public Jobs/Private Data, *Sexual Harassment Prevention, workplace conduct, data practices, information security.