

Parking Advisory Committee

Meeting Minutes – Monday, November 27, 2006

Parking Advisory Committee Chairperson David Cowan convened a regular meeting of the PAC at 3:07 PM on Monday, November 27, 2006, in Room 201 of the Centennial Student Union.

Regular PAC Voting Members Present - 6 of 6

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| 1. David Cowan | Administration Representative & PAC Chairperson |
| 2. Rose Marie Ley | Classified Employee Rep. – Voting Member |
| 3. Gabe Afolayan | Alternate for Off-Campus Student Assn. Rep. Nathan Madden – Voting Member |
| 4. Nolan Chenevert | Residence Hall Assn. Representative – Voting Member |
| 5. Victoria Peters | Alternate representing Faculty Assn. – Voting Member |
| 6. William Steil | Alternate for Shirley Piepho representing the MSU Association of Administrative & Service Faculty (MSUAASF) |

Regular PAC Voting Members Absent – 0 of 6

Ex-officio Non-Voting Members Present – 2 of 7

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| 1. Jodi Orchard | Student Financial Services Representative |
| 2. Sue Edstrom | Parking & Traffic Services Coordinator and Parking Citation Appeals Board Liaison |

Ex-officio Non-Voting Members Absent – 5 of 7

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| 1. Marty Rost | Planning & Construction Department |
| 2. Cynthia Janney | Residential Life Office |
| 3. Katie Halloran (Excused) | Residence Hall Association President |
| 4. (Vacant) | Minnesota Association of Professional Employees (MAPE) |
| 5. (Vacant) | MN Management Association (MMA) |

Approval of the Agenda

Because Residence Hall Association President Katie Halloran was unable to attend the meeting, Parking Advisory Committee members agreed to pull agenda item #6 which dealt with “feedback from Residence Hall Association on proposal to split McElroy/Crawford Green permit zone and commit Lot 13 to Crawford permit holders.” Without objection the revised agenda for the November 27th PAC meeting was approved.

Approval of Meeting Minutes of November 7, 2006

Victoria Peters moved that the meeting minutes of November 7, 2006, be approved with the deletion of this paragraph:

Proposal: Replace 8 Old Campus Bus Shelters

PAC Chairperson Cowan noted that the University had received several vendor submissions on a Request for Proposal to replace eight of the ten existing campus bus shelters. The new structures would replace the older City of Mankato provided shelters now on MSU property. MSU would not be charged for the new structures under the proposal but the vendor would provide and install them as long as MSU would allow the vendor to display advertising on panels within each shelter. MSU would also share in the ad commissions. No vendor has been chosen yet.

Peters recalled mention of the Lot 23 shelter not being equipped with heat but didn't think the PAC talked about the proposal as written in the minutes. PAC Chairperson Cowan remarked that his meeting notes made reference to this information piece about shelters but couldn't be 100% sure that he took the time to explain about the proposal. The PAC then voted on the Peters motion. Motion to Approved Corrected Minutes Passed.

Cost Recovery of Proposed \$190,000 Upgrade to Lot 23 (aka “Free Lot”) - \$40 Academic Year Permit Endorsed

O the \$309,584 the PAC recommended November 7th as 2007 Summer Projects underwritten from the Parking Fund, \$189,019 is related to paving and properly lighting the existing gravel Lot 23 (aka “Free Lot”). [Parking's proposed Capital Improvement Projects will be on the “Docket” of the Thursday, February 15, 2007, Annual Hearing on Parking Policies, Capital Improvements, and Budget.]

At the November 7th meeting, it was argued that paving and lighting Lot 23's estimated 460 stalls would address these complaints which surface about the existing gravel lot: 1) the dust and potholes; 2) the nonexistence of stall striping which encourages vehicles to take up more space by parking further apart; 3) the poor lighting; and 3) the enforcement burden the gravel lot places on Parking & Traffic Services Officers trying to keep drive through lanes open and stopping people from triple parking.

Proposals “Plan A” and “Plan B” first reviewed at the November 7th meeting were again studied. Along with those two plans a proposal authored by Student Association President Gabe Afolayan was discussed at length. In short the three cost recovery plans can be summarized this way:

- Plan A – Create a Lot 23 parking permit valued at \$40 per Academic Year. \$25,000 in new revenue generated annually which would pay for the Lot 23 upgrades in 7.6 years. **Free Lot would no longer exist.**
- Plan B – Enlarge Orange Permit Parking (Lot 21 South, Lot 22 North & South) to include Lot 23 and lower existing \$94 Academic Year price to \$70. \$22,000 in net revenue from sale of Orange permits annually which would pay for the Lot 23 upgrades in 8.6 years. **Free Lot would no longer exist.**
- Afolayan Plan – Increase basic \$15 citation to \$20 committing each \$5 in new fines to pay down the \$190,000 cost of upgrading the Free Lot. \$270,000 citation receipt figure currently built into parking budget would not be affected and with an estimated 20,000 tickets issued annually the pay down on the \$190,000 could happen within a couple of years. **Free Lot would continue to exist.**

“Eastern” Lots Affected	Plan A – Deals Only with Lot 23 at \$40 Per Year	Plan B – Merges Free Lot Stalls with Orange & Reduces Orange to \$70 from \$94 Per Year
Lot 23 (aka “Free Lot”)	460 Stalls	460 Stalls
Lot 22 South and North – Orange (515) Lot 21 South - Orange (274)	0 Stalls	789 Stalls
Grand Totals	460 Stalls	1,249 Stalls
Oversell reflects history of “come and go” permit holder parking habits. Larger the base the higher you can oversell but still have the customer find a stall at peak demand times.	X 35% Oversell	X 85% Oversell
	621 Permits	2,310 Permits
	X \$40 Academic Year Permit	X \$70 Academic Year Permit
<i>Projected FY’08 Revenue Capture</i>	<i>\$24,840</i>	<i>\$161,746 Est. FY’08</i>
<i>2006-07 Predicted Receipts @ Existing Rates With \$0 Generated from Free Lot</i>	<i>- 0 -</i>	<i>\$140,000 Est. FY’07</i>

Should Plan B be recommended by the Parking Advisory Committee for review at the Annual Public Hearing on Parking Policies, Capital Improvements, and Budget, then the rates would look something like this:

Parking Permits	Plan B FY’08 Rates
Orange (Lot 23, Lot 22, Lot 21 South)	\$ 70 – Free Lot Ends & Orange Rates fall from \$94
Purple (Lot 20 North, Lot 21 North and some on the northern fringe around Wiecking Center)	\$ 130 – Assumes No Increase
Gold (Guaranteed Parking)	\$ 230 – Assumes No Increase
Dark Green Res. Hall Discount (Lot 20 South)	\$ 70 – Assumes No Increase

Plan A is attractive because of its low \$40 Academic Year permit charge though PAC members recognized that would require yet another colored permit to enforce. Under Plan A concern was expressed that Orange permit holders can now bump down to the Free Lot if their lots are full, however, there would be no place left to bump down to for a \$40 Lot 23 permit holder. Care would have to be taken to ensure that the oversell of 460 estimated Lot 23 spaces be such as to avoid situations where no Lot 23 stalls existed during peak demand loads.

Plan B merges all the Orange permit lots together including Lot 23 and reduces the existing Orange permit rate by \$24. Plan B would mean better utilization of existing Orange permit stalls.

Afolayan Plan

Student Association President Gabe Afolayan offered a third alternative. According to the Afolayan Plan existing revenue streams would not be diverted as they were already incorporated in the Parking Program’s overall spending plan. Instead \$5 would be added to the basic \$15 citation charge until such time as the cost of the \$190,000 upgrade is reached.

University Head Cashier Jodi Orchard commented that the current \$270,000 fine collection estimate was made months ago and did not factor in a new MnSCU policy raising the minimum before a University could place a hold on a student’s records. The MnSCU policy might well reduce the ability to meet the current \$270,000 collection figure as no holds can be placed on records for values of less than \$30. Before, holds could be put on for \$15 and \$25 parking citations. Just earning the \$270,000 would be a chore let alone trying to collect a higher fine rate as proposed by Afolayan.

Sue Edstrom, Parking & Traffic Services Coordinator, noted that once Lot 23 was upgraded and the paved stall lines were painted, citations issued in Lot 23 would probably go down from present levels so the number of 20,000 estimated annually in overall citations for all lots would be reduced. Trying to meet a collection figure to generate enough funds to pay down the \$190,000 might lead others to believe that a

quota was in place or needed to be implemented. Edstrom did not want her officers to be accused of having a quota of citations they had to issue to better ensure that overall fine collections would be up.

PAC Endorsed \$40 Permit for Lot 23 as Hearing Document Discussion Item

William Steil moved that the PAC endorse the creation of a \$40 parking permit for Lot 23 and include the recommendation on the “Docket” for the *Annual Hearing on Parking Policies, Capital Improvements, and Budget* scheduled for Thursday, February 15, 2007. Motion Carried 4-2.

Any recommendation would also be presented to appropriate Sub Meet and Confers and Meet & Confers meetings.

Scooters & Mini-Bikes – Should Road Licensed Machines be Treated as Motorcycles Requiring MSU Permits?

PAC members reviewed a November 16th email from Cowan to Ricardo Muggli. Parking & Traffic Services Coordinator Sue Edstrom then distributed pictures of scooters and mini-bikes which were overwhelming the existing bike racks. Edstrom noted that today it is much harder to figure out what is a scooter below or above the existing threshold. The existing dividing line of “125 cc or larger” continues to be used to distinguish between scooters (no permit required) and motorcycles which require a \$60 MSU permit (or \$30 permit if owner has another MSU parking permit).

Rose Marie Ley moved to table further discussion of proposals to amend existing parking policy [Article V - Section H] dealing with motorcycles and scooters until specific language could be presented. Motion to table carried.

Adjournment

Without objection the meeting was then adjourned at 4:23 PM.