Oral Presentation Workshop

Undergraduate Research Center
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Before the Presentation-Tips

- Preparing for URS day:
  - How will I know where to go?
  - Who presents with me in my session?
  - Who will my audience be?
Before the Presentation-Tips

◆ General Details:
  - 15 minutes for each presentation
  - Allow part of this time for questions 2-3 minutes
  - PC Laptops provided and “clicker”
  - 2 Judges
  - 1 Moderator
Before the Presentation-Tips

- Success Planning:
  - Practice with mentor/peer
  - Tell a story-engage!
  - Look professional
Presentation Tips

- Get excited about your work!
- Limit information on slides
- Minimize (animation, fluff)
- Choose color, style & templates carefully
- Cite appropriately
- Organize material
Project Content

➢ Provide Sufficient Background
  ▪ Start with your general interest-engage!
  ▪ Describe related literature (citations)
  ▪ Define unclear ideas/terms

➢ Transition into Project Goal
  ▪ Why did you do the project?
  ▪ Be specific about aims (e.g., hypothesis statement)

(1 to 2 slides…)
Method & Procedures

- Research or Project Design/Implementation
- **Who**/what was studied
- **How** was information obtained
- **What** apparatus, materials, survey, etc.

Clarity is key, but don’t bog audience down with details!
Results

- Clearly present findings (logical)
- Graphics (e.g., statistics, charts) help if appropriate
- **Know** your info!
- Be prepared to explain in detail
Discussion

- What is the **SIGNIFICANCE**?
- What is the **NEW** dimension of your work?
  - Be enthusiastic
  - Communicate the outcome to “Grandma”
  - Limitations
  - Future directions
Before the Presentation-Final Instructions

- Preparing for URS day:
- Save your presentation to your MavDISK and to a personal USB as back up.
- Arrive 30 minutes before the beginning of your session to upload projects onto the provided computer.
- Moderators are assigned to each session.
Presentation: Judging

Effective Components

- Impression
  General understanding
- Preparedness
  Composed & articulate
- Organization
  Time & media

Scoring Rubric

- Weak
- Acceptable
- Exemplary

**Comments**