

Minnesota State University, Mankato On Campus Work Agreement

In acknowledgment of F-1 and J-1 student visa regulations pertaining to on-campus employment, I understand I may not work more than a combined total of 20 hours/week.

I confirm that I understand the following:

- As an F-1 or J-1 International Student if I choose to work more than a total of 20 hours/week, I will be out-of-status leading to serious immigration issues including having my **SEVIS record terminated**. This is considered unauthorized employment making me ineligible for reinstatement.
 - *40 hours/week is authorized for summer & winter break for undergraduate students*
 - *14 hours/week is authorized during summer & winter break unless you have a GA, TA or RA for graduate students*
- A job offer is required to obtain a social security card
- A work permit is required to work on-campus even if I have a social security card from previous employment
- I only need to fill out 1 work permit while I'm at Minnesota State University Mankato
- I must fill out the *Statement of Employment* instead of a work permit if I am going to work for one of the following non-university departments on campus:
 - Sodexo
 - Barnes & Noble
 - Wells Fargo
 - Affinity Plus
- I need to keep my Passport valid at all times. An expired passport terminates your campus employment.
- I need to request an extension if my I-20 program end date is near. I am not allowed to work on-campus if my program has ended.
- I can work only on campus unless I have authorization for CPT, OPT, or an Economic Hardship EAD
- If I have more than one job, I can only work a total of 20 hours/week as an undergraduate student or 14 hours/week as a graduate student during the school year.

Signature

Date

Printed Name

Tech ID